

Governance Committee

5/21/2012

Lewis Garrett: Chair

Present: Lewis Garrett, Dave Cunningham, Bob Rolfs for David Patton, Teresa Garrett, Marc Babitz, Lloyd Berentzen for Gary Edwards, Kathy Froerer, Deborah Turner

Presenters: Heather Borski, Nathan Peterson

1. Approval of the minutes: 5/7/2012

- a. **Motion:** Marc Babitz
- b. **2nd:** Lloyd Berentzen
- c. **Vote Yes:** Bob Rolfs, Marc Babitz, Teresa Garrett, Lloyd Berentzen, Lewis Garrett, and Dave Cunningham

2. Epidemiology security issue: Trisano data on the state servers

- a. The concern was raised by the Health Officers about the security of the TriSano data on the state servers and whether we needed to take any action on this based on the Medicaid breach.
 - i. The Medicaid breach is being reviewed internally. The external review will be done by an independent company, but has not been done yet.
 - ii. They are not finished reviewing so it is probably okay to keep using it until they finish the reviews. Security training will be this summer.
- b. What happens when an employee who has access to the data leaves UDOH? UDOH has found that this is a point that needs tightening up.
 - i. They need protocols to ensure that everyone is aware of all the aspects of this process and protocol.
- c. How much information goes out in the email regarding patient data?
 - i. This information also needs to be tightened up.
 - ii. The information in the email should not be discernible to the patient whose data is being transmitted.
- d. GRAMA issues . . . who owns the data? Some of that data is contributed by the LHD.
 - i. This information is classified as preliminary reports and don't need to be released under GRAMA. This information needs to be firmed up as well.
 - ii. The originator of the record is the owner. If a GRAMA came to the State about something originated by UDOH they would refer it to the LHD.
 - iii. Teresa will check into these questions.
 - iv. We should also review the HIPPA guidelines to make sure everyone is on the same page.

Governance Committee

5/21/2012

3. Grants

a. Empowering Older Adults and Adults w/ Disabilities through Chronic Disease Self-Management Education Programs

- i. New grant due June 11, 2012 with a start date of September 1st.
- ii. Applying for between \$300,000 and \$400,000. They don't know the exact amount yet, they are still in the writing phase.
 1. 50% of the funding will go to funded partners to create sustainable programs
- iii. Through the Administration on Aging
 1. The focus of this grant is adults with disabilities.
 2. It is being funded through prevention and
- iv. Implement English and Spanish self-management chronic disease programs with the AAAs through LHDs.
 1. Implement through LHDs where the AAAs are not doing it.
- v. Instead of arthritis specific interventions we are required to implement only interventions from the Stanford University School of Medicine.
 1. How many arthritis patients will participate but also complete the class?
 2. Administration on Aging requires participants to complete 75% of the classes.
- vi. This is a competitive grant. 15-20 states will be funded.
 1. Budget: Nate will need to budget for personnel
 - a. Numbers have not been put together for pass-through funding and administration.
 2. Requirements: .5FTE minimum on the state aging and public health side
 3. Need to address sustainability in this grant.
- vii. They have 3 LHDs participating in the grant planning process: Davis, Central, and Utah County. They will be meeting tomorrow for their first grant planning meeting.
 1. LHDs role: If LHDs will allow UDOH to use the 12 AAAs as a framework. The interventions will be implemented within the AAA jurisdictions. If there is already an AAA offering the Stanford program the LHDs role would be to support it through recruitment and referral. If an AAA is not offering the Stanford program then the recommendation would be for the LHD to offer the program if that area.

Governance Committee

5/21/2012

- 2. State role: Infrastructure support and training for LHDs.
- viii. Lloyd has concern regarding combining resources for the administrative work.
- b. **Motion: Move to approve as written Marc Babitz**
- c. **2nd: Dave Cunningham**
- d. **Vote Yes:** Bob Rolfs, Marc Babitz, Teresa Garrett, Lewis Garrett, and Dave Cunningham
 - 1. **Nay:** Lloyd Berentzen

4. Agenda 6/4/2012

- a. Grants
 - i. *Building Resilience Against Climate Effects in State, Territorial and Tribal Health Departments, Sam LeFevre*
- b. Grant Calendar, what is coming?
- c. Bylaws: Electronic Meetings, Lyle Odendahl
- d. LHOs signing off and grant applications